



November 3, 2020

**Re: Pharmacy Update
Medi-Cal Rx – Pharmacy Benefit Carve Out**

Dear Medi-Cal Providers,

On January 7, 2019, Governor Gavin Newsom issued Executive Order N-01-19 (EO-N-01-19) for achieving cost-savings for drug purchases made by the state. A key component of EO N-01-19 requires the Department of Health Care Services (DHCS) transition all Medi-Cal pharmacy services from Managed Care (MC) to Fee-for-Service (FFS) by January 1, 2021.

The Medi-Cal pharmacy benefits and services administered by DHCS in the FFS delivery system will be identified collectively as “Medi-Cal Rx.”

Medi-Cal Rx Overview

Medi-Cal Rx will include all pharmacy services billed as a pharmacy claim, including but not limited to:

- Outpatient drugs (prescription and over-the counter), including Physician Administered Drugs or PADs
- Enteral nutrition products
- Medical supplies

Medi-Cal Rx will not include pharmacy services billed as a medical (professional) or institutional claim. For information on Medi-Cal Rx, visit the Provider Portal on www.medi-calrx.dhcs.ca.gov or the Medi-Cal Rx Transition page on the [DHCS website](#).

The following pages provide an update on Medi-Cal Rx support services and key payer sheet details so that pharmacy providers and their billing agents can begin incorporating changes into their processes and technical solutions.

This will only impact the Medi-Cal members under L.A. Care Health Plan. All other L.A. Care members (L.A. Care Covered, PASC, or L.A. Care Cal MediConnect) are not impacted by this change.

If you have any questions, please contact Diane Lee, Director of Pharmacy Compliance at dlee@lacare.org.

Sincerely,

Diane Lee
Director, Pharmacy Compliance
Pharmacy & Formulary

PL0909 1020

Call Center Script Medi-Cal Rx Transition

September 1, 2020

Background:

Pursuant to Governor Gavin Newsom's January 7, 2019 Executive Order N-01-19 ([EO-N-01-19](#)), the Department of Health Care Services (DHCS) will transition all Medi-Cal pharmacy services billed on a pharmacy claim to managed care (MC) to fee for service (FFS) by January 1, 2021. The Medi-Cal pharmacy benefits and services administered by DHCS in the FFS delivery system will be identified collectively as "Medi-Cal Rx".

Medi-Cal Rx will impact all Medi-Cal MCPs, including AIDS Healthcare Foundation. Medi-Cal Rx will not apply to Programs of All-Inclusive Care for the Elderly (PACE), Senior Care Action Network (SCAN), Cal MediConnect health plans, and Major Risk Medical Insurance Program (MRMIP).

Effective January 1, 2021, DHCS will transition all administrative services related to Medi-Cal pharmacy benefits and services billed on pharmacy claims from the existing Medi-Cal FFS Fiscal Intermediary (FI) to Magellan Medicaid Administration, Inc. (Magellan). For claims administration, the chart below represents claims processing and adjudication responsibilities pre- and post-transition, depending on who is submitting the claim (i.e., Managed Care Plan (MCP) and FFS) and how the claim is being billed, (i.e., on a pharmacy versus medical/institutional claim).

Delivery System	Claim Type (Pharmacy vs. Medical/Institutional)	Adjudication Responsibility	
		Pre-Transition	Post-Transition
MCP Delivery System	Pharmacy services billed on a medical /institutional claim	MCPs	MCPs
	Pharmacy services billed on a pharmacy claim	MCPs	Medi-Cal Rx
FFS Delivery System	Pharmacy services billed on a medical /institutional claim	FFS FI	FFS FI
	Pharmacy services billed on a pharmacy claim	FFS FI	Medi-Cal Rx

<u>Caller Beneficiary</u>	<u>Agent</u>
What is changing?	<p>Starting on January 1, 2021, the Department of Healthcare Services (DHCS) will manage your pharmacy benefits with a new pharmacy benefit contractor, Magellan Medicaid Administration, Inc. (Magellan). The new approach is called "Medi-Cal Rx". Your health plan will no longer manage the pharmacy part of your Medi-Cal benefit.</p> <p>Starting January 1, 2021, bring your Medi-Cal Benefits Identification Card, the BIC, when you go to the pharmacy. The pharmacy will use your card to look up your information and give you your medications.</p>

Call Center Script Medi-Cal Rx Transition

How can I get a new BIC?	If you did not receive your BIC or it is lost or stolen, you may ask for a BIC from your county social services office. If your BIC is stolen, you must tell your local police and your county social services office. You should give as much information about the theft as possible. If you are issued a new card, your old card will no longer be valid. Please contact your local county office .
Do I need to do anything different than I do today?	<p>Most people will not need to do anything. DHCS will automatically transition from the existing administrator to Magellan on January 1, 2021.</p> <p>Your health plan, if enrolled in a plan, doctors and pharmacies know about the change and know what to do.</p> <p>There is no change in your Medi-Cal eligibility or benefits.</p> <p>Starting January 1, 2021, bring your Medi-Cal Benefits Identification Card, the BIC, when you go to the pharmacy. The pharmacy will use your card to look up your information and give you your medications.</p>
Will I have to change my medications?	Most people will not have any change in their medications. The list of medications that Medi-Cal Rx allows without a prior approval may be different than the list your health plan uses. If you are on a medication that needs a prior approval, your doctor or pharmacy will have to fill out a form and get approval when you renew your prescription. Your doctor might also talk to you about changing to a medication that is similar that doesn't need prior approval. Your doctor and pharmacy will know about this change.
Will I have to find a new pharmacy?	<p>You will probably be able to use the same pharmacy you do now starting January 1, 2021. But there may be pharmacies that are not enrolled with Medi-Cal Rx.</p> <p>If you use a mail order pharmacy that is based outside of California, you may need to change to another one that is in the Medi-Cal Rx system.</p> <p>If you need help finding a pharmacy near you starting January 1, 2021, use the Medi-Cal Rx Pharmacy Locator online at www.Medi-CalRx.dhcs.ca.gov or call Medi-Cal Rx Customer Service at 1-800-977-2273 twenty-four hours a day, seven days a week, or 711 for TTY Monday thru Friday, 8am to 5pm (Note: The website pharmacy locator will be available in December 2020 and the phone number starting January 1, 2021).</p> <p>If you need help finding a pharmacy for Medi-Cal Rx in advance of January 1, 2021, contact the Medi-Cal Member Help Line (1-800-541-5555, TTY 1-800-430-7077), Monday thru Friday, 8am to 5pm.</p>

**Call Center Script
Medi-Cal Rx Transition**

I'm eligible for both Medicare and Medicaid (Medi-Cal). How does this change affect me?	<p>If you are eligible for both Medicare and Medi-Cal, the Medi-Cal Rx transition does not change your current Medicare Part D pharmacy coverage. Medi-Cal Rx may cover things Medicare does not, so you should talk to your doctor or pharmacy if you have questions.</p> <p>You should take your health plan ID Card and Medi-Cal Benefits Identification Card, the BIC card, when you go to the pharmacy. The pharmacy will use the information on your cards to look up your information and give you your medications.</p>
Is the CCS program impacted?	<p>Yes, the CCS program is included in the transition to Medi-Cal Rx. The DHCS Pharmacy benefits service provider, Magellan, will manage your authorizations and pharmacy claims payment. Your provider and pharmacy will be trained and knowledgeable of the new program. We have implemented policies to eliminate or minimize impacts to CCS beneficiaries.</p> <p>For additional information, contact your managed care plan; or, contact your county CCS Office.</p>
I'm a member of Senior Care Action Network (SCAN) plan. How does this change affect me?	<p>This change does not affect you. Prescription drug benefits for SCAN members are provided by Medicare Part D and Over the Counter (OTC) drugs are covered by the SCAN plan. That will continue after January 1, 2021.</p>
I'm a member in a Cal MediConnect Plan. How does this change affect me?	<p>This change does not affect you. Prescription drug benefits for Cal MediConnect members are primarily provided by Medicare Part D. That will continue after January 1, 2021.</p>
I'm a member in a Programs of All-Inclusive Care for the Elderly (PACE) Plan. How does this change affect me?	<p>This change does not affect you. Prescription drug benefits for PACE plan members are not managed by Medi-Cal. That will continue after January 1, 2021.</p>
I'm a member in a Major Risk Medical Insurance Program (MRMIP) Plan. How does this change affect me?	<p>This change does not affect you. Prescription drug benefits, to the extent covered, will continue to be covered by your Major Risk Medical Insurance Program health plan. That will continue after January 1, 2021.</p>
Who can I contact for more information?	<p>If you receive your care from a health plan and have questions about your medication or other pharmacy services, please call your Managed Care Plan.</p>
MCP Member	

Call Center Script Medi-Cal Rx Transition

<p>Prior to 1/1/2021</p>	<p>If you have questions about the beneficiary notice letter or have Medi-Cal Rx general questions, contact the Medi-Cal Member Help Line (1-800-541-5555, TTY 1-800-430-7077), Monday thru Friday, 8am to 5pm.</p> <p>You may also contact DHCS by email at RxCarveOut@dhcs.ca.gov. Make sure to indicate that you have a question about Medi-Cal Rx. Please do NOT include personal information in your first email. DHCS staff will reply with a secure email asking for your information, if needed to assist.</p>
<p>Who can I contact for more information?</p> <p>FFS Beneficiary Prior to 1/1/2021</p>	<p>If you receive your care through regular FFS Medi-Cal and you have any questions about this change, please contact the Medi-Cal Member Help Line (1-800-541-5555 TTY 1-800-430-7077), Monday thru Friday, 8am to 5pm.</p> <p>You may also contact DHCS by email at RxCarveOut@dhcs.ca.gov. Make sure to indicate that you have a question about Medi-Cal Rx. Please do NOT include personal information in your first email. DHCS staff will reply with a secure email asking for your information, if needed to assist.</p>
<p>Who can I contact for more information?</p> <p>All Medi-Cal beneficiaries On or after 1/1/2021</p>	<p>You can contact DHCS' contractor Magellan at the Medi-Cal Rx Call Center Line (1-800-977-2273) twenty four hours a day, seven days a week or 711 for TTY Monday thru Friday, 8am to 5pm.</p>
<p>Why did I receive the Medi-Cal Rx letter in a language I do not know?</p>	<p>If your preferred written language is Vietnamese or Thai, you received the wrong letter. You should receive a new letter in your preferred language by the end of the week of 10/12.</p> <p>Note: Please confirm the caller's preferred language verbally over the phone. If the caller's preferred language is Vietnamese or Thai, don't refer beneficiary to the county office because their preferred written language is correct in their file.</p> <p>If the beneficiary wants to look at a copy of the same notice in English, you can refer them to the DHCS website at: https://www.dhcs.ca.gov/provgovpart/pharmacy/Pages/Medi-CalRX.aspx</p>

<u>Caller Provider</u>	<u>Agent</u>
<p>What is changing with the new Medi-Cal Rx?</p>	<p>Effective January 1, 2021, DHCS will transition all administrative services related to Medi-Cal pharmacy benefits billed on pharmacy claims from the existing Medi-Cal Fee-for-Service (FFS) Fiscal Intermediary (FI) or the member's Managed Care Plan (MCP) to DHCS' new Medi-Cal Rx vendor/FI, Magellan Medicaid Administration, Inc. (Magellan).</p>

Call Center Script Medi-Cal Rx Transition

	<p>All pharmacy services billed as a pharmacy claim, including outpatient drugs (prescription and over the counter), Physician Administered Drugs (PADs), Medical Supplies and Enteral Nutritional Products (and their electronic equivalents) are in scope for Medi-Cal Rx.</p> <p>Pharmacy services billed as a medical (professional) or institutional claim (or their electronic equivalents) are not in scope.</p>
<p>What can I do to prepare my patients for this transition to Medi-Cal Rx?</p>	<p>With the transition to Medi-Cal Rx, Medi-Cal beneficiaries should not experience a significant difference in how they receive Medi-Cal pharmacy benefits.</p> <p>You can remind your patients to always keep both their health plan ID Card (if they are a member of an MCP) and their Medi-Cal Benefits Identification Card (BIC) with them to all medical and pharmacy visits.</p> <p>While most pharmacies in the state are enrolled as Medi-Cal FFS providers and the network is larger than individual MCP networks, the pharmacy frequented by some MCP beneficiaries may not be enrolled in FFS.</p> <p>The difference will be more pronounced for mail order pharmacies. If your patient uses a mail order pharmacy based outside of California, it may not be part of the Medi-Cal Rx system.</p> <p>To find a pharmacy enrolled in FFS, you can visit the pharmacy locator tool online at www.Medi-CalRx.dhcs.ca.gov starting in December 2020 or call Customer Service at 1-800-977-2273 on or after January 1, 2021.</p> <p>Check the FFS Contract Drugs List (CDL) to determine if your patient's current medication is on the list. Refer to questions below for next steps.</p>
<p>Will the Drug Formulary be different in Medi-Cal Rx?</p>	<p>Medi-Cal FFS covers all FDA approved drugs but uses a Contract Drugs List (CDL) to determine what drugs are subject to Prior Authorization.</p> <p>The CDL gets updated monthly and is available in the current FFS Medi-Cal website https://files.medi-cal.ca.gov/pubsdoco/manual/man_query.aspx?wSearch=drugsmdl*&wFLogo=Part2+%23+Contract+Drugs+List&wPath=N</p> <p>Path: www.medi-cal.ca.gov - References - Contract Drugs List</p> <p>Starting in November 2020, the CDL will be available from the Medi-Cal Rx website www.Medi-CalRx.dhcs.ca.gov</p>

Call Center Script Medi-Cal Rx Transition

<p>What is required to transition from MCPs' drug formularies to FFS CDL?</p>	<p>DHCS has established a Medi-Cal Rx Pharmacy Transition Policy to help support the transition from MCP formularies to FFS CDL-based requirements for Prior Authorizations.</p> <p>The policy includes “grandfathering” previously approved prior authorizations (PAs) from managed care and fee-for-service, as well as a 180-day period with no PA requirements for existing prescriptions.</p> <p>For new prescriptions (i.e., drugs/therapies not previously prescribed to the Medi-Cal beneficiary in either Medi-Cal managed care or FFS) requiring PA under Medi-Cal Rx, the “grandfather” component would not apply, and the submitting prescriber or pharmacist would need to submit a PA for review/approval consistent with Medi-Cal Rx policy and based upon medical necessity for each individual patient.</p> <p>For more information on the transition policy, visit the new Medi-Cal Rx website www.Medi-CalRx.dhcs.ca.gov [link to be updated with direct link closer to publication and script use]</p>
<p>Will I have to request new PA's for my patients?</p>	<p>DHCS' pharmacy transition policy will use strategies such as “grandfathering” previously approved PAs through their stated duration, a 180-day period where DHCS will not require PA for existing prescriptions, for drugs not on the Medi-Cal Contract Drug List (CDL) or that otherwise have PA requirements under Medi-Cal Rx. This policy does not apply to new prescriptions or drugs that do not otherwise have PA requirements under Medi-Cal Rx.</p> <p>Refer to the transition policy for more details. Visit the new Medi-Cal Rx website www.Medi-CalRx.dhcs.ca.gov [link to be updated with direct link closer to publication and script use]</p>
<p>Will all Pharmacy claims be billed to Medi-Cal Rx?</p>	<p>In general, all pharmacy services billed as a pharmacy claim, including outpatient drugs (prescription and over the counter), Physician Administered Drugs (PADs), Medical Supplies and Enteral Nutritional Products (and their electronic equivalents) are <i>in scope</i> for Medi-Cal Rx.</p> <p>Only pharmacy services billed as a medical (professional) or institutional claim (or their electronic equivalents) are <i>not in scope</i></p>
<p>I'm a Medicare provider for patients who are dual eligible for Medicare and</p>	<p>The Medi-Cal Rx transition does not change beneficiaries' Medicare Part D pharmacy coverage.</p>

**Call Center Script
Medi-Cal Rx Transition**

Medicaid (Medi-Cal). How does this change affect me?	
What do I need to do if I'm involved with the CCS program?	<p>The CCS Program is transitioning to Medi-Cal Rx. Visit the new Medi-Cal Rx website www.Medi-CalRx.dhcs.ca.gov for general information, including Frequently Asked Questions (FAQs) and the Medi-Cal Rx Pharmacy Transition Policy.</p> <p>You will also be able to sign up for the Medi-Cal Rx Subscription service for notices and links to important information.</p> <p>Starting in August, www.Medi-CalRx.dhcs.ca.gov will include a training calendar and ability to sign up for training on the Medi-Cal Rx resources and tools.</p> <p>For additional and ongoing updates regarding this transition, please visit the DHCS Medi-Cal Rx website.</p> <p>For general questions relating to Medi-Cal Rx, please direct your comments and questions to RxCarveOut@dhcs.ca.gov.</p>
I'm a Medicare provider for patients in Senior Care Action Network (SCAN) plan. How does this change affect me?	<p>This change does not affect you. Prescription drug benefits for SCAN members are provided by Medicare Part D and Over the Counter (OTC) drugs are covered by the SCAN plan. That will continue after January 1, 2021.</p> <p>Continue to prescribe and submit prior authorizations, as necessary, using the same processes as you use now.</p>
I'm a prescriber for patients in a Cal MediConnect Plan. How does this change affect me?	<p>This change does not affect you. Prescription drug benefits for Cal MediConnect members are primarily provided by Medicare Part D. That will continue after January 1, 2021.</p> <p>Continue to prescribe and submit prior authorizations, as necessary, using the same processes as you use now.</p>
I'm a prescriber for patients in Programs of All-Inclusive Care for the Elderly (PACE) Plan. How does this change affect me?	<p>This change does not affect you. Prescription drug benefits for PACE plan members are not managed by Medi-Cal.</p> <p>Continue to prescribe and submit prior authorizations, as necessary, using the same processes as you use now.</p>
I'm a prescriber for patients in a Major Risk Medical Insurance Program (MRMIP) Plan. How does this change affect me?	<p>This change does not affect you. Continue to prescribe and submit prior authorizations, as necessary, using the same processes as you use now.</p>

Call Center Script Medi-Cal Rx Transition

<p>What do I need to do if I'm an enrolled FFS Medi-Cal pharmacy provider?</p>	<p>You do not need to do anything to continue providing services in Medi-Cal Rx.</p> <p>FFS Medi-Cal enrolled pharmacies will be able to submit claims and prior authorizations in Medi-Cal Rx as of January 1, 2021.</p> <p>To look up your claims and PAs via the online web portal, you will need to register to get credentials to access the secure portion of the web portal.</p> <p>Please visit the new Medi-Cal Rx website www.Medi-CalRx.dhcs.ca.gov for more information about registering for secure portal access and for information on training and instructions to submit claims and PAs.</p>
<p>What do I need to do if I'm not an enrolled FFS Medi-Cal pharmacy provider?</p>	<p>You will need to be an enrolled FFS Medi-Cal pharmacy provider to be able to submit and get paid for claims in Medi-Cal Rx.</p> <p>Pharmacies that are not yet enrolled as Medi-Cal providers who want to provide pharmacy services to Medi-Cal beneficiaries after January 1, 2021 can enroll at https://pave.dhcs.ca.gov/sso/login.do</p>
<p>Where can I find information throughout the new transition?</p>	<p>Visit the new Medi-Cal Rx website www.Medi-CalRx.dhcs.ca.gov for general information, including Frequently Asked Questions (FAQs) and the Medi-Cal Rx Pharmacy Transition Policy. You will also be able to sign up for the Medi-Cal Rx Subscription service for notices and links to important information. Starting in August, www.Medi-CalRx.dhcs.ca.gov will include a training calendar and ability to sign up for training on the Medi-Cal Rx resources and tools.</p> <p>For additional and ongoing updates regarding this transition, please visit the DHCS Medi-Cal Rx website.</p> <p>For general questions relating to Medi-Cal Rx, please direct your comments and questions to RxCarveOut@dhcs.ca.gov.</p>
<p>Who can I call for more information? Prior to 1/1/2021</p>	<p>You can contact the Medi-Cal Call Center (1-800-541-5555, TTY 1-800-430-7077) Monday thru Friday, 8am to 5pm.</p>
<p>Who can I call for more information? On or After 1/1/2021</p>	<p>You can contact DHCS' contractor Magellan at the Medi-Cal Rx Call Center (1-800-977-2273 or 711 for TTY), twenty-four hours a day, seven days a week.</p>



Medi-Cal Rx Prescriber Communication

October 21, 2020

What is Medi-Cal Rx and when does it happen?

Medi-Cal Rx is the transition of all administrative services related to Medi-Cal pharmacy benefits billed on pharmacy claims from the existing intermediaries to the new Medi-Cal Rx vendor, Magellan Medicaid Administration, Inc. (MMA). Medi-Cal Rx goes into effect January 1, 2021 and will include all pharmacy services billed as a pharmacy claim, including but not limited to, outpatient drugs (prescription and over-the counter), Physician Administered Drugs (PADs), enteral nutrition products, and medical supplies.

How does it affect prescribers?

As a prescribing Medi-Cal Provider, [registration for the Medi-Cal Rx portal](#) will be required to access pharmacy services tools for Prior Authorizations, pharmacy claim submissions and status updates. The systems currently used to submit Prior Authorizations for prescriptions and pharmacy claim submission will change. As of January 1st, 2021, Medi-Cal prescribers will use the secure [Medi-Cal Rx Provider Portal](#) to perform multiple functions related to the submission of PA requests, including, but not limited to, the following: PA submission, status inquires, cancellation, and adding additional information or documents to “In Progress” requests. The transition to Medi-Cal Rx will also include an updated Contract Drug List (CDL) that you will need to get familiar with.

What should I do?

Start by visiting the new [Medi-Cal Rx website](#) to review general information about the transition and to access registration and training for the new Medi-Cal Rx Portal. The Medi-Cal Rx site serves as a platform to educate and communicate available resources, information, and changes to interested parties. Educational content and frequently asked questions (FAQs) will be posted and updated regularly. Additionally, a [Medi-Cal Rx Subscription Service \(MCRxSS\)](#) is available so interested parties can sign up and receive regular Medi-Cal Rx updates by email.

Next, get familiar with the CDL by visiting <https://medi-calrx.dhcs.ca.gov/home/faq> and clicking on the “Policy Considerations” link on the left side of the page. The current CDL can be viewed in the Medi-Cal website under [Provider Manuals](#). Starting on January 1, 2021, the CDL will be available on the [Medi-Cal Rx website](#).

Lastly, Medi-Cal providers (including, but not limited to, pharmacies and prescribing physicians) will need to register to have access to a secure provider portal in addition to the public Medi-Cal Rx website. To register, click on the “Secured portal access” option on the top right of the homepage, choose “Provider Portal” and then click on the “Register” icon.

Once the registration process is completed, secure access is available via the [Medi-Cal Rx Provider Portal](#) and on January 1, 2021 will include the following functionalities:

- Beneficiary Eligibility Lookup
- Web Claims Submission
- Prior Authorization Submission and Inquiry
- Learning Management System
- Secure Message Center
- Secure Chat

The Department of Health Care Services (DHCS) strongly encourages the Medi-Cal prescriber community to closely monitor upcoming Medi-Cal Rx news and bulletins for additional information regarding any future updates.



Medi-Cal Rx Web Portal Registration & Training Update

October 16, 2020

The Department of Health Care Services (DHCS) began publishing articles regarding Medi-Cal Rx in April 2020. This is the seventh article in the series. The intent of these articles is to ensure that Medi-Cal prescribers and pharmacies, and other interested parties, are better informed for the upcoming Medi-Cal Rx transition.

The transition of all administrative services related to Medi-Cal pharmacy benefits billed on pharmacy claims from the existing intermediaries, Medi-Cal Fee-for-Service (FFS) or Managed Care Plans (MCPs), to the new Medi-Cal Rx vendor, Magellan Medicaid Administration, Inc. (Magellan), goes into effect on January 1, 2021.

Medi-Cal Rx Web Portal

As previously announced, the functionality for the [Medi-Cal Rx Web Portal](#) is being implemented in stages. The first stage, which was implemented in June 2020, introduced publicly available features and content. Prescribers, pharmacy providers, and beneficiaries can visit the site to review current program information and sign up for the [Medi-Cal Rx Subscription Service \(MCRxSS\)](#). This is a free service that keeps the public up to date on the latest Medi-Cal Rx news.

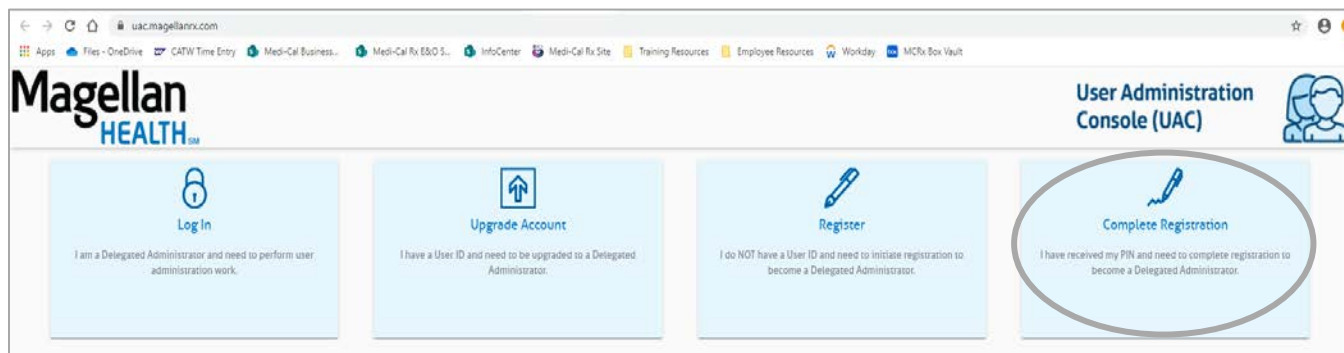
The next stage, which will be implemented in the coming weeks, will give interested parties access to provider bulletins and manuals for newly added features. Medi-Cal Rx is now enhancing the Web Portal and introduced the secure Provider Portal. MCPs and providers have the ability to sign up for training and education events through this secure portal.

Prior to accessing the secure Provider Portal, all providers are required to first complete registration via the User Administration Console (UAC) application. If providers have not yet completed the first stage of registration, please review the [Medi-Cal Rx Web Portal and Training Registration](#) document for instructions on getting started.

UAC Registration

After providers have completed the first stage of UAC registration to request a PIN letter, they will need to return to the [UAC website](#) and complete registration after receiving the PIN letter via standard mail. When returning to UAC to enter the PIN, providers should click on the

“Complete Registration” tile on the far right-hand side of the UAC screen to access the appropriate page for completing UAC registration.



Once providers have completed registration, they will need to designate a single point of contact to manage employee access to the secured Medi-Cal Rx Web Portal. This contact is known as a Delegated Administrator. This individual will register and create a single User ID and Password to become the Delegated Administrator for one or more pharmacy providers or prescribers and will be responsible for granting access to various applications.

All Medi-Cal Rx providers, including pharmacies, prescribers, and their staff, will need to complete secure Web Portal registration in order to access education and outreach training calendars, training course enrollment, and resources located in the Medi-Cal Rx Learning Management System (LMS), Saba. All education and outreach events will be posted in a calendar on Saba and providers will have the ability to enroll in web-based instructor-led or computer-based training. To access Saba, providers will need to utilize the UAC application at www.Medi-CalRx.dhcs.ca.gov.

Additional UAC office hours were added for October and November to assist providers in successfully completing UAC registration. To register for an Office Hours session, please email the Medi-Cal Rx Education and Outreach Team at MediCalRxEducationOutreach@MagellanHealth.com and provide the following information in your email:

- Name of individual
- Provider name
- National Provider Identifier (NPI)
- Phone #
- Email address
- Preferred date and time of Office Hours session

UAC Office Hours	
Dates	Times
Tuesday, October 13	10 a.m. – 11 a.m. or 2 p.m. – 3 p.m.
Thursday, October 15	10 a.m. – 11 a.m. or 2 p.m. – 3 p.m.
Tuesday, October 20	10 a.m. – 11 a.m. or 2 p.m. – 3 p.m.
Thursday, October 22	10 a.m. – 11 a.m. or 2 p.m. – 3 p.m.
Tuesday, October 27	10 a.m. – 11 a.m. or 2 p.m. – 3 p.m.
Thursday, October 29	10 a.m. – 11 a.m. or 2 p.m. – 3 p.m.
Monday, November 2	9 a.m. – 10 a.m., 10 a.m. – 11 a.m., 1 p.m. – 2 p.m., or 2 p.m. – 3 p.m.
Friday, November 6	9 a.m. – 10 a.m., 10 a.m. – 11 a.m., 1 p.m. – 2 p.m., or 2 p.m. – 3 p.m.
Monday, November 9	9 a.m. – 10 a.m., 10 a.m. – 11 a.m., 1 p.m. – 2 p.m., or 2 p.m. – 3 p.m.
Friday, November 13	9 a.m. – 10 a.m., 10 a.m. – 11 a.m., 1 p.m. – 2 p.m., or 2 p.m. – 3 p.m.
Monday, November 16	9 a.m. – 10 a.m., 10 a.m. – 11 a.m., or 1 p.m. – 2 p.m.
Monday, November 23	9 a.m. – 10 a.m., 10 a.m. – 11 a.m., or 1 p.m. – 2 p.m.

Training Information – Saba

Saba is the one-stop shop for education and outreach information for Medi-Cal Rx providers. Topics to be covered during the Saba training sessions include how to view the education and outreach events calendar, how to register to attend an event or take an online course, and how to complete evaluations of training effectiveness.

Training sessions for Saba will be offered via a series of computer-based trainings (CBTs) and job aids with step-by-step instructions. In addition, the Medi-Cal Rx Education and Outreach Team will offer live webinar sessions via Hewlett Packard Enterprise (HPE) MyRoom™. To register to attend a live webinar, please email Medi-Cal Rx Education and Outreach at MediCalRxEducationOutreach@MagellanHealth.com and provide the following information in your email:



- Name of individual
- Provider name
- NPI
- Phone #
- Email address
- Preferred date and time of Saba training session

Additionally, providers will need to confirm in their email that they have completed the following tasks when sending a request for Saba training:

- Registered successfully for UAC
- Received a PIN letter and completed UAC Registration
- Registered as the Delegated Administrator or have been created as a user by the Delegated Administrator
- Have added or been granted access to the Saba application

Saba Training Sessions	
Dates	Times
Monday, October 19	10 a.m. – 11 a.m. or 2 p.m. – 3 p.m.
Wednesday, October 21	10 a.m. – 11 a.m. or 2 p.m. – 3 p.m.
Monday, October 26	10 a.m. – 11 a.m. or 2 p.m. – 3 p.m.
Wednesday, October 28	10 a.m. – 11 a.m. or 2 p.m. – 3 p.m.
Tuesday, November 3	9 a.m. – 10 a.m., 10 a.m. – 11 a.m., 1 p.m. – 2 p.m., or 2 p.m. – 3 p.m.
Wednesday, November 4	9 a.m. – 10 a.m., 10 a.m. – 11 a.m., 1 p.m. – 2 p.m., or 2 p.m. – 3 p.m.
Thursday, November 5	9 a.m. – 10 a.m., 10 a.m. – 11 a.m., 1 p.m. – 2 p.m., or 2 p.m. – 3 p.m.
Tuesday, November 10	9 a.m. – 10 a.m., 10 a.m. – 11 a.m., 1 p.m. – 2 p.m., or 2 p.m. – 3 p.m.
Wednesday, November 11	9 a.m. – 10 a.m., 10 a.m. – 11 a.m., 1 p.m. – 2 p.m., or 2 p.m. – 3 p.m.
Thursday, November 12	9 a.m. – 10 a.m., 10 a.m. – 11 a.m., 1 p.m. – 2 p.m., or 2 p.m. – 3 p.m.

Saba Training Sessions	
Dates	Times
Friday, November 20	9 a.m. – 10 a.m., 10 a.m. – 11 a.m., or 1 p.m. – 2 p.m.
Monday, November 30	9 a.m. – 10 a.m., 10 a.m. – 11 a.m., or 1 p.m. – 2 p.m.